



DATE: Friday May 8th 2015
TIME: 10:00 am
LOCATION: Portland Airport Holiday Inn

Board Members Present: Barb Casey, Jed Spera, Kathleen Proffitt, Andrea Klopfenstein, Josh Rice, Brad Finson, and Jason Grosz.
Also in attendance: Greg Coxey.

I. Call to Order

AGREED: Barb Casey called the meeting to order at 10:03 AM.

II. Approval of Minutes for the April 10th meeting

It was discussed that the April minutes did not reflect the Board members in attendance.

AGREED: Jed Spera moved to approve the April minutes if amended to reflect the Board members in attendance. The motion was seconded and carried without objection.

II. CED Report – Laura McDermott

- i. As attached.

IV. Reports and Discussions

A. Treasurer’s Report – Andrea

- i. Andrea Klopfenstein discussed the April financial statement preparation. There was discussion about reviewing the most recent complete financials in future Board meetings. This may not always include the financials for the month prior to the month of the board meeting.

B. Committee Updates & Reports

- i. Events – Barb Casey presented on behalf of the Committee, stating they were working on the Golf and Cruise events.

- ii. Marketing –
 - a. As attached.

- iii. Membership –
 - a. Andrea presented on behalf of the Committee, stating they have been working on the upcoming Round Table event.
 - b. Monthly membership cover sheet attached.

- iv. Education –
 - a. Jason Grosz presented on behalf of the Committee.

- v. 2015 CA Day-
 - a. The Board discussed an emailed report sent on behalf of the Committee. All Board members were encouraged to attend the event if available.
- vi. CORC-
 - a. Greg Coxe presented on behalf of the Committee, stating there is an event coming up next week regarding forest fire prevention. CORC will be holding a planning meeting on August 21, 2015 beginning at 8:30 AM at Aperion's office. Greg reported CORC was making a lot of headway on their September 18, 2015 Golf Tournament.

V. Old Business-

VI. New Business-

A. Bank Policy and National Income Breakdown

- a. There was a discussion regarding the proposed Bank Policy.

AGREED: Jed Spera moved to approve the Bank Policy document, amended to remove the third bullet point requiring dual signatures. The motion was seconded and carried without objection.

- b. There was a discussion regarding the National Income Breakdown. The topic would be further discussed, and formalized at the next Board meeting.

B. Laura's Review

- a. The CED Review was occurring during May, with feedback requested from Board Members and Committee Chairs by e-mail.

C. Website Updates

- a. Jed Spera stated he would be working on the website in the next couple of weeks, and to send any requests to him for updates.

D. CAI Oregon Executive Committee Meetings/SWOT Analysis

- a. It was discussed that the Executive Committee would be meeting quarterly, at which time the SWOT Analysis would be discussed.

VIII. Next Meeting: June 12th 2015 at the MAC