

BOARD OF DIRECTORS MEETING MINUTES

Date: Friday October 11th 2019
 Time: 10:00 am
 Location: MAC

DIRECTORS PRESENT: EXECUTIVE DIRECTOR: Laura McDermott (Yes)

| DIRECTORS: | Yes/No | DIRECTORS | Yes/No |
|---------------------|--------|-------------|--------|
| Andrea Klopfenstein | Yes | Laura Hall | Yes |
| Mike Gallagher | Yes | Ryan Harris | No |
| Barb Casey | Yes | Sara Eanni | Yes |
| Dena Doney | Yes | Mark Segal | Yes |
| Scott Wells | Yes | | |

1. Meeting called to Order by Laura H. at 10:02 am
2. Approval of Meeting Minutes
 - a. Andrea- Page 2 #11 second action-Strike the word draft.
 - b. Motion made by Andrea. to approve Sept. 13th Board meeting minutes, second by Barb, passed unanimously.
3. CED Report
 - a. Sponsorship breakfast brought in about \$80k. More participants than we have ever had. Last year was about 30 and this year was 36 people.
 - b. Golf is almost sold out
 - c. CA Day booths are sold out.
4. Treasurers Report
 - a. Andrea and scott met to do the financials and will meet again to do the Sept. financial reports.
 - b. August Financials to date Net of \$17,010.
 - c. Sara- Suggestion to add to next months agenda regarding paying back our “loan” we borrowed from savings.

ACTION: Scott going to research options with a money market account verse CD.
ACTION: Laura M. to look at aged receivables and add to agenda for next month to make a decision on clearing for the end of the year.

OLD BUSINESS:

5. Video Campaign- will suspend Ryan’s action item to look into disclosures for the chapter until next meeting.

New Business

6. Board Candidates
 - a. We need 2 Managers and 1 BP to make up the Board for this next election.
 - b. All Candidates need to be aware of the volunteer efforts needed to join the CAI Board.

ACTION: Laura H. to reach out to all candidates to discuss requirements of running for the Board.

ACTION: Laura M. will get help from Andrea to prepare the ballot.

7. National Meeting- National would like to meet with our chapter regarding the letter we sent to them.

ACTION: Laura M. to see if Crystal can make Dec. 13th work

8. Next meeting on Nov. 8th at 10am at the MAC club.

Meeting Adjourned at 11:01 am

SUMMARY OF ACTION ITEMS:

| Action Item | Assigned To | Comments |
|--|----------------|---|
| Savings | Scott | Scott to research Money Market Account verse CD. |
| AR | Laura M. | Look at receivables to see what we can approve to write off for the next meeting. |
| Board Candidates | Laura H. | Reach out to all candidates for the Board to discuss what the required efforts will be. |
| Membership Video Campaign-Disclosures | Ryan | Work with membership on disclosures for video campaign |
| Ballot | Laura M/Andrea | Prepare and send out the Ballot |
| National Meeting | Laura M | Reach out and set up meeting with Crystal for Dec. 13 th . |