

BOARD OF DIRECTORS MEETING MINUTES

Date: Friday April 10th
Time: 10:00 am
Location: Virtual

DIRECTORS PRESENT:

EXECUTIVE DIRECTOR: Laura McDermott (Yes)

DIRECTORS:	Yes/No	DIRECTORS	Yes/No
Lorie Jaraba	Yes	Laura Hall	Yes
Mike Gallagher	Yes	Ryan Harris	Yes
Tysen Bodewig	Yes	Sara Eanni	Yes
Deana Doney	Yes	Mark Segal	Yes
Scott Wells	Yes	Guests:	

1. Meeting called to Order by Ryan at 10:06 am
2. Approval of Meeting Minutes
 - a. Motion made by Lorie to approve Feb 10th Board meeting minutes, second by Mike, passed unanimously.
3. CED Report
 - a. Reverse Tradeshow has tentatively moved to end of June.
 - b. Making sure we are visible on social media
 - c. Have not gained or lost any members
 - d. Offering recordings- Maybe look at doing a new tab on the website

NEW BUSINESS:

4. How the Corona Virus is affecting our Chapter
 - a. Events
 - i. Luncheon in April postponed to July 10th. Sponsors will be moved to that date.
 - ii. May luncheon will be held online.
 1. Sara made motion to keep sponsorship and pricing as is, Tysen second. Discussion- The Board will make decisions based on questions our BP approach us with, Passed unanimously.
 2. Mike made motion to not charge for May luncheon attendance and ask for donations, Mark second, passed unanimously.
 - iii. Reverse Tradeshow postponed to end of June. Committee feels strong to keep postponing and doing everything possible to hold event before end of fiscal year.
 - iv. Manager Happy Hour- Cancelled
 - v. Roundtable- Moved to online
 - vi. June Luncheon- Refer to education committee. This event has a guest speaker coming from out of town.

ACTION ITEM: Education Committee Decision on June luncheon moving.

5. Zoom Subscription purchase- Sara made motion to purchase zoom subscription at \$19.99 a month, Lorie second, passed unanimously.
6. Future finances with the Chapter
 - a. Financials not updated with limited volunteer hours due to corona virus
 - b. Confirmation we are a 5013c.
 - i. Our chapter qualifies for the \$15,000 forgiven debt loan by the government.
 - ii. Scott motioned to approved for Laura to apply for the max amount available to our chapter, Lori second Discussion: If we receive the loan, we will put it in a separate savings account and not touch it until the Board decides, passed unanimously.

ACTION ITEM: Need to get updated financials for last 3 months.

7. Outreach Committee Request
 - a. Ryan made motion to approve \$250 donation to Ronald McDonald house, Sara second, passed unanimously.

ACTION ITEM: Next meeting Lori to discuss PMP class and Laura H. to discuss ethics policy.

Meeting Adjourned at 11:10 am

SUMMARY OF ACTION ITEMS:

Action Item	Assigned To	Comments
June Luncheon	Education Committee	Need to know if we can move the lunch to another month.
Updated Financials	Scott	Update 3 months of financials when time permitted.
Bookkeeper Servicing Costs	Laura M	Ask Tammy how much bookkeeping services would be for the chapter
MPDP Classes	Lorie	Next meeting discussion
National Ethics Policy	Laura H	Next meeting discussion